

# **Council Rock School District**

## **Facilities Committee Meeting Minutes**

**Meeting Date:** Thursday, January 5, 2017  
**Meeting Time:** Start-6:30pm Finish-8:30pm  
**Next Meeting Date:** Thursday, January 26, 2017 **Location:** Chancellor Center **Time:** 6:30pm

### **ATTENDEES**

#### **Board of Director Attendees:**

Denise Brooks, Mark Byelich, Mike Thorwart, Kyle McKessy, Ed Tate, Andy Block, Jery Grupp,  
\*Wendi Thomas

#### **CRSD Administration Attendees:**

Dr. Robert Fraser, Matt Frederickson, Doug Taylor, Daniel Bartleson

#### **CRSD School District Attendees:**

Gary Papazian, Joe Messina

#### **Public Attendees:**

Margaret Zheng, Scott Sullivan, Chris Gusty, Scott McBurney, Charles Swartz III, Nancy Carroll, Diana Nolan

#### **Professional Consultants/Guest Attendees/Press:**

Chris English – Courier Times

\*Indicates partial attendance

#### **Notes:**

*1. This FACCOT Meeting was presented in PowerPoint and posted to YouTube. To see the video go to [www.crsd.org](http://www.crsd.org) and click on the 'School Board' Tab.*

### **SUMMARY OF MEETING**

#### **Energy Management Update:**

1. The energy management efforts were reviewed, items discussed included, but were not limited to the following:
  - a. The October 2016 Energy Performance Report was reviewed.
  - b. Retro-Commissioning efforts were reviewed.
  - c. Building recently receiving ENERGY STAR certification were reviewed. Those building include: Churchville ES, Hillcrest ES, MM Welch ES, Newtown ES, Sol Feinstone ES, Wrightstown ES, Richboro MS, and Chancellor Center. These buildings are consuming 35% less energy and contribute 25% fewer greenhouse gas emissions than their peers. Additionally, they outperform 75% of similar facilities across the country.

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#### **Facilities Improvements Project Update:**

1. The Newtown and Holland MS projects are in progress and both on or ahead of schedule. To date, all administrative items have been addressed with exception to the Land Development Agreement for the Holland MS project. Northampton township legal counsel has not sent the final copies to the CRSD to date.
2. The first payments resulting from the ACE Grants have been received. Payments totaling \$2M for each project are expected. To date, the totals are as follows:
  - a. Holland MS \$790,191
  - b. Newtown MS \$435,183
3. Representative photos of each project were shared at the meeting. Additional photos can be observed by visiting the Facilities link at the CRSD website.
4. The administration was asked to propose the name change for the Holland MS. Student leadership teams as well as PTO representatives from the sending schools (HMS, RMS, CES, HCES, HES, MMWES, RES, and RHES) were assigned to propose name changes. The proposed new name for the HMS is: Northampton Middle School (NhMS). Several Board members suggested investigating other options. Mark Byelich requested 30 days to further review other possibilities, including potential naming rights, before a final decision is made.

#### **Capital Improvements Project Update:**

1. The 2016-17 Capital Improvements Projects Budget Projections (Version 4.4, dated 03NOV16) were presented at the November X, 2016 FACCOT Meeting. Information included, but was not limited to the following:
  - a. List of projects proposed for 2016-17 (Summer of 2017).
  - b. Projects 16-15 CC Masonry Repairs and 16-16 CC Slate Roof Replacement have been intentionally deferred since the CC is a topic of master planning.
  - c. The overall estimated project costs of the proposed CIP's are \$5.4M.
  - d. The preliminary 2016-17 CIP project schedule was reviewed. It is critical to the timing and success of the proposed projects to approve a budget and scope at the 17NOV16 board meeting.
  - e. Mark Byelich requested a breakdown of the proposed budget and professional fees for the proposed 2016-17 CIP's. The breakdown should be as follows: \$3M total project costs and \$2.2M total project costs. This will allow the board to make a more educated decision relative to a \$3M or \$5.2M total project budget. At the 17NOV16 Board Meeting, the \$3M budget was approved, requiring the deferral of the pother projects

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included under the \$2M list. A list of deferred projects includes, but are not necessary limited to the following:

- (1) Chancellor Center Masonry Repairs
  - (2) Chancellor Center Roof Replacement
  - (3) NES Intercom System
  - (4) CES Clerestory Panels
  - (5) HCES, NES, RES, RHES, SFES, and WES Playground Repairs
  - (6) CES Sidewalk Repairs
  - (7) CRHS North, CRHS South, MMWES, and RES Parking Lot Preventative Maintenance
2. The schedule for the CIP investigations, documentation, bidding, awards, and construction was reviewed.
  3. Doug requested the boards consideration for increasing the \$3M CIP budget by approximately \$200-400K to address the chiller replacement at the CRHS North. This is an unplanned project with consideration for new chillers though a CO-STARs contract in lieu of repairs to a single chiller estimated at \$60-\$90K or a public bid estimated at over \$400K. The board requested confirmation of which funds would be utilized to address the potential work. *Post meeting note: the funds would be addressed through the Capital Reserves fund.*
  4. An update was provided on the CRHS North Natatorium Roof Structure. The work has been completed and the pool is back in use. There are additional costs associated with the project resulting from additional material removal and additional scaffolding. The costs will be included on the 19JAN17 Board agenda.
  5. An update was provided on the CRHS North Natatorium Wall Crack Investigation. A complete report was prepared and provided by D'Huy Engineering. The report has been forwarded to the CRSD legal counsel and will be further discussed at an upcoming Executive Session.

#### **Security Team Update:**

1. An update was provided relative to pending/current projects by the security team. Projects discussed included, but were not limited to the following:
  - a. Camera replacement at the CRHS North and South HS's
  - b. Additional cameras at CES
  - c. Additional camera at RMS
  - d. Addition of cameras at the CRHS North and South elevators and select stair towers
  - e. Additional proximity card readers at GES

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- f. Photo ID card printer for use at Chancellor Center
- g. New exacqVision 80 TB server to replace VSEC-1 (8-year-old server)
- h. All work listed is included as a part of the 2016-17 budget

#### **Consent/Board Agenda Items:**

1. The following items were proposed for the 19JAN17 Consent Agenda:
  - a. Transfer and Conveyance Agreement for a District Vehicle
  - b. CRHS North Natatorium Roof Structure Investigations additional fees
2. The following items were proposed for the 19JAN17 Board Agenda:
  - a. PEMCO State Bid Furniture Order for the Holland MS Project

#### **Master Capital Planning:**

1. The creation of an Ad hoc Board Committee was presented to the committee. Discussions included, but were not limited to the following:
  - a. The Ad hoc Committee to assist with the School Consolidation/Non-School Facilities review will be chaired by Andy Block, pending board action at the 19JAN17 Board meeting.
  - b. A districtwide public committee will be assembled, to be led by an outside consultant and administration, to assist with the Redistricting process.
  - c. The above noted upcoming work is proposed to be addressed in two phases 1) School Consolidation/Study of Non-School Facilities. This process is scheduled to start February 2017 and end with Board vote in June 2017. 2) Redistricting. This process is scheduled to start in June 2017 and end with a Board vote in December 2017/January 2018.
  - d. The School Consolidation/Non-School Facilities review work will include a series of five (5) public meetings on non-board meeting/committee dates. All meetings are planned to take place at the Chancellor Center Board room with a 7:30pm start time. Wendi requested that each meeting date include a topic so that the community is generally aware of the intended discussion item. Robert noted that the first two meetings will include topics with the agenda for the remaining three meetings driven by the events of the first two meetings. The board members are encouraged to attend the public meetings.
  - e. Robert noted that a formal hearing is required by PDE when a school district is considering closing a school facility. At minimum, the Richboro Middle School is being considered. The hearing is planned for the February 16, 2017 Board meeting.

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2. The solicitation of a commercial real estate agent was suggested in an effort to gather information to assist the board in sound decision making during the evaluation of school consolidation/non-school facility study. Bob Reinhart will further pursue the solicitation of proposals for this professional service.

#### **Public Comments:**

1. Nancy Carroll expressed concern for the future of the Chancellor Center. She suggested that the facility be excluded from the facilities Study.
2. Nancy Carroll suggested that transportation distances be studied when considering school closings /redistricting.
3. Scott Sullivan questioned if the public will have an opportunity to speak at the upcoming capital master planning meetings. The board/committees will provide opportunities for public comment.
4. Charles Swartz III requested the master capital planning public meeting dates. All meeting dates will be posted to the CRSD website once confirmed with the board.

The meeting adjourned at 8:30pm.

Anyone taking exception to the statements in these minutes, including omissions, shall notify the CRSD in writing within three (3) business days of receipt.

Respectfully Submitted,  
**Council Rock School District**

***Douglas Taylor***

Doug Taylor, Assoc. AIA, AVS  
Director of Operational Services

Distribution: Post to CRSD website & See YouTube Video at [crsd.org](http://crsd.org) website